

## **Policy for Revocation of Probation Officer certification:**

When an investigation or report reveals that a certified probation officer:

- (1) misrepresented or falsified information on the Application for Probation Officer Examination or materials supporting the application; or
- (2) has not completed the required annual continuing education hours;

notice of such information shall be sent to the Probation Committee of the Judicial Conference of Indiana.

The Probation Committee shall notify a probation officer of a pending certification review and the opportunity to appear before the Committee to be heard. The Committee shall review the available facts, may request additional information relevant to this pending review, and shall determine whether the person's certification should be revoked. If the Probation Committee determines that the certification should be revoked, the probation officer and the supervising judge shall be informed in writing of this decision, the opportunity to appeal this determination to the Judicial Conference Board of Directors, and the opportunity to appear before the Board to be heard. If the probation officer wishes to appeal this determination, the officer shall submit written notification of appeal to the Board of Directors within 20 days after the date of the Committee's written notice of revocation.